

Redevelopment Liquor License Application Guidelines Pursuant to Public Act 501 of 2006

The Downtown Development Authority (DDA) of the City of Grand Ledge has the ability to issue new public, on-premises liquor licenses to new and existing businesses located within the designated DDA District. The DDA will use the criteria outlined as follows when considering recommendation to approve or deny license requests.

The business or individual (“Applicant”) must meet all applicable requirements of PA 501 and section 436.1521a of the Michigan Compiled Laws that include, but are not limited to:

1. A business that it is:
 - Located within the DDA District
 - Licensed to engage in dining, entertainment or recreation
 - Is open to the general public not less than 10 hours per day, 5 days per week
 - Has a seating capacity of not less than 25 persons
- 1a. For existing businesses:
 - Provide an affidavit to the City Assessor stating the amount expended for the rehabilitation or restoration of the building that housed the licensed premises shall not be less than \$75,000 over a period of the preceding 5 years before issuance of the license.
- 1b. For new businesses:
 - Provide an affidavit to the City Assessor stating a commitment for capital investment of at least \$75,000 in the building that houses the licensed premises, and that must be expended before issuance of the license.
2. The Applicant requesting a license whether for a proposed or existing business, must show proof of the following:
 - A real property interest within the DDA District as evidenced by a recorded deed or land contract, executed lease, or purchase agreement
 - Property taxes are paid to current date
 - Utility bills are paid to current date
 - Any additional debts are paid in full to the City of Grand Ledge
3. Applicants of an existing business must demonstrate how the issuance of a license would promote business and economic growth. The DDA will consider such factors as:
 - How the license will have a positive impact on the on the DDA District, including number of jobs retained or created and the dollar value of new investment for the purchase of equipment or building improvements.

- How the license will make the business an asset to the already existing mix of dining/drinking, entertainment, and recreational establishments in the DDA District.
4. Applicants of a proposed business must demonstrate how the issuance of a license would promote business and economic growth. The DDA will consider such factors as:
 - How the license will have a positive impact on the DDA District, including number of jobs created and the dollar value of new investment for the purchase of real estate, equipment and fixtures or building improvements.
 - How the license will make the business an asset to the already existing mix of dining/drinking, entertainment and recreational establishments in the DDA District.
 5. Provide evidence that another license was not reasonably available.

In addition to the above criteria, all Applicants should be aware of the following:

- The DDA reserves the right to request a copy of the Applicant's business plan if they feel the information contained in the application is not sufficient for them to render a decision.
- Compliance with all City of Grand Ledge, Eaton County, and applicable State of Michigan zoning and/or building codes is required for any construction related to property improvements.
- The initial enhanced license fee for Redevelopment Liquor Licenses is \$20,000, payable to the Michigan Liquor Control Commission (MLCC).
- A licensee may transfer ownership of the license; however, they may not transfer the license to a different location.
- If the licensee goes out of business, the licensee shall surrender the license to the MLCC. The Grand Ledge City Council may approve another Applicant within the DDA District to replace the licensee who surrendered the license.
- Do not invest any money in improvements or bind yourself in any agreements until you have been officially notified by the MLCC that your request is approved.
- The individual signing the MLCC Application shall state and demonstrate that they attempted to secure an appropriate on-premises escrowed license or quota license if such a license is available within the DDA District within the City of Grand Ledge.
 - Please visit the MLCC's website to verify the number of licenses available in Grand Ledge: https://customers.mlcc.michigan.gov/SoM_LGUs

Downtown District Liquor License Application Process

1. Submit application and all required documentation to the DDA.
2. City Administrator, or representative on behalf of the DDA, meets with Applicant to review the application, license requirements, and verifies that the existing or proposed location is located within the boundaries of the DDA District.
3. DDA Board reviews the application and approves or denies recommendation to City Council.
4. If approved, the DDA Board makes a written recommendation to City Council to consider the request at a public hearing within 30 days.

5. Applicant, or a designated representative, is required to attend the public hearing and be prepared to answer questions regarding the proposed operation of the business and any other questions related to their request for the license.
6. City Council approves or denies the request; if approved, the City Clerk provides a certified copy of the supporting resolution, Assessor's Affidavit, and DDA Boundary Map to the Applicant.
7. Applicant submits to the MLCC the City documentation, and all other attachments or supporting documentation required as part of the MLCC application process.
8. MLCC reviews the proposed license application and required documentation and provides written notification to the City and proposed licensee of their decision.

City of Grand Ledge Downtown Development Authority Redevelopment District Liquor License Application

Business Entity Name (as it will appear on the license)			
Property/Business Address (Proposed License Location)			
Type of Class C License Requested (check all that apply)	Beer	Wine	Spirits (Hard Liquor)
***If requesting Dance/Entertainment, Outdoor Seating, or other special category in addition to basic Class C license, please note details here			

Applicant #1 (Business Owner Name)			
Home Address			
Phone		Email	
Applicant #2 (Business Owner Name), if applicable			
Home Address			
Phone		Email	

Property Owner Name (if different from Applicant):
Brief description of the proposed project, include hours of operation and seating capacity: (Please attach a separate sheet of paper if needed)

Number of Full and Part-Time Jobs to be Retained or Created:			
Full-Time RETAINED	Part-Time RETAINED	Full-Time CREATED	Part-Time CREATED
EXISTING BUSINESS: Documented Amount of Private Investment (Rehabilitation or Restoration) or NEW BUSINESS: Projected Capital Investment (Documented)			
NEW BUSINESS ONLY: Estimated Project Completion Date			

Required Attachments:

- Recorded deed or land contract, executed lease, or signed purchase agreement
- Proof that all property taxes, utility bills, and any other debt payable to the City of Grand Ledge for license location are paid and current
- Documentation of actual or projected capital investment

By my/our signature(s) below, I/we acknowledge that I/we have received, read, and understood, the City of Grand Ledge Downtown Redevelopment Liquor License Guidelines.

Signed this _____ day of _____, 20____

By: _____ By: _____