

**DOWNTOWN DEVELOPMENT AUTHORITY
310 GREENWOOD ST.
GRAND LEDGE, MI 48837**

**MINUTES – REGULAR MEETING
WEDNESDAY, SEPTEMBER 13, 2023 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF BOARD** – Authority Members Present: Chairman, Bruce MacDowell, Mayor Keith Mulder, Michael Fredericks, Karl Glarner, Amy Hoyes, Dana Beattie, Natalia Clough, Chris Fata, Vicki Paski, and Lise Mitchell
Members Absent: Andrew Archer, Spencer Bye, and Terrance Augustine
Others Present: Amee King, Assistant City Manager

II. PLEDGE OF ALLEGIANCE –

III. ELECTION OF OFFICERS – CHAIRMAN, VICE-CHAIRMAN, AND SECRETARY

AUTHORITY MEMBER FREDERICKS MOVED AND AUTHORITY MEMBER BEATTIE SECONDED TO APPOINT TERRANCE AUGUSTINE AS VICE-CHAIRMAN. MOTION CARRIED WITH AUTHORITY MEMBER PASKI VOTING NO.

AUTHORITY MEMBER MITCHELL MOVED AND AUTHORITY MEMBER FREDERICKS SECONDED TO APPOINT VICKI PASKI AS SECRETARY. MOTION CARRIED UNANIMOUSLY.

MAYOR MULDER MOVED AND AUTHORITY MEMBER PASKI SECONDED TO APPOINT BRUCE MACDOWELL AS CHAIRMAN. MOTION CARRIED UNANIMOUSLY.

IV. AUDIENCE PARTICIPATION – None

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Wednesday, September 13, 2023, regular DDA agenda.

AUTHORITY MEMBER FREDERICKS MOVED AND AUTHORITY MEMBER BEATTIE SECONDED TO APPROVE THE SEPTEMBER 13, 2023, AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

VI. APPROVAL OF MINUTES

- A. Motion** – To approve the Wednesday, August 9, 2023, regular meeting DDA minutes.

AUTHORITY MEMBER MITCHELL MOVED AND AUTHORITY MEMBER FATA SECONDED TO APPROVE THE AUGUST 9, 2023, REGULAR MEETING MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

VII. COMMITTEE REPORTS – None

VIII. STAFF REPORTS

- A. Financial Transactions and Bills** – Mrs. King reviewed the financial transactions and bills.

AUTHORITY MEMBER MITCHELL MOVED AND AUTHORITY MEMBER PASKI SECONDED TO ACKNOWLEDGE PAYMENT OF THE FINANCIAL TRANSACTIONS AND BILLS IN THE AMOUNT OF \$9,454.32. MOTION CARRIED UNANIMOUSLY.

B. Monthly financial statement – Mrs. King reviewed the financial statements.

AUTHORITY MEMBER MITCHELL MOVED AND AUTHORITY MEMBER FREDERICKS SECONDED TO ACCEPT AND PLACE ON FILE THE MONTHLY FINANCIAL STATEMENTS. MOTION CARRIED UNANIMOUSLY.

C. Grand Renovations for Downtown Grand Ledge – Mrs. King indicated that bids were sent out on August 11th. Contract #2 (4 segments) will be due on September 14th. Contract #3 (4 segments) will be due September 28th. Contract #1 has not been executed as of today. J. Rank is working on solutions to the issue with the streetlights. As a reminder, the October meeting has been changed to October 4th so the DDA can review the bid tabulations and recommendations.

IX. UNFINISHED BUSINESS –

X. NEW BUSINESS –

AUDIENCE PARTICIPATION – Dave Logel, 1064 Brookside Drive indicated that he is the City Council Ward I representative of which 4 ½ blocks of the DDA are in his ward. Mr. Logel shared his appreciation for all the board is doing with the Grand Renovations and for all of the time the board puts into improving the downtown.

XI. COMMUNICATIONS FROM MEMBERS –

Authority Member Hoyes posed two questions for staff to follow up on. 1. The crosswalk by the library has a tree that obstructs the view. 2. Who takes care of the trees that fall into the parking lots in both the Mills lot and the church lot? The DDA has a public/private agreement with both entities. Staff will follow up on both areas of concern.

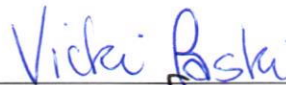
Authority Member Hoyes indicated that the Fall Fest and Beer Fest are on October 7th. There will be events all day such as pony rides, vendors at Jaycee Park, and food trucks in the Island parking lot. The Island will have pumpkins, apple smashing, reenactors, and a petting zoo. The Masonic Temple will host crafters. Bridge Street Plaza will hold a BBQ cookoff between the Fire Department and the Police Department. The Beer Fest will be held on the ballfield and there are 23 breweries lined up. Michigan Living History will be on Lincoln Street in the small pocket park.

Authority Member Mitchell indicated that the library is getting ready for the eclipse with 3,000 solar eclipse glasses that will be handed out on October 7th. There will be a workshop on astro-photography, fishing with magnets to help clean up the river, and a mobile planetarium.

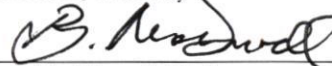
Authority Member Glarner indicated that Sanctuary Spirits is hosting a hot pepper eating contest on September 24th with a local farmer who grows the peppers. The public is welcome!

XII. ADJOURNMENT

AUTHORITY MEMBER GLARNER MOVED, SECONDED BY AUTHORITY MEMBER FREDERICKS TO ADJOURN THE MEETING AT 6:37 P.M. MOTION CARRIED UNANIMOUSLY.



Vicki Paski, Secretary



Bruce MacDowell, Chairman