



Fee Schedule

July 1, 2019 - June 30, 2020

Service	Resident	Non-Resident
	Airport	
Banner Towing	\$40.00 per day	\$40.00 per day
 Building Department (applies only to residents)		
Application	\$10.00	
Building Permit (the most recent square foot data provided by the ICC shall be used in determining the minimum building value for permitting)	\$65.00 for value or valuation up to \$1,000. After \$1,000 of value, \$8.00 per \$1,000. After \$1000,000 of value, \$6.00 per \$1,000.	
Demolition Permit	\$65.00 (wrecking or demolition of a building or structure)	
Mobile Home On-Site Inspection	\$65.00 (owner/operator of a mobile home park is required to notify the Building Department within twenty-four hours of the placement, replacement, or relocation of any mobile home within said mobile home park)	
Private Swimming Pool Permit		
Above-ground	\$65.00	
In-ground	\$130.00	
Signs		
Permanent	\$65.00 for value or valuation up to \$1,000. After \$1,000 of value, \$8.00 per \$1,000. After \$1000,000 of value, \$6.00 per \$1,000.	
Temporary	Exempt	
Residential re-siding, re-roofing, and same-size window replacement	\$65.00 (per 2015 Michigan Residential Code, a permit is required as long as no structural changes, i.e. shingle replacement only or no change in opening size for window) All commercial activity shall be treated the same as Building Permit, above.	
Plan Review		
One and two-family residential	10% of Building Permit fee, rounded to the nearest whole dollar, up to \$70.00	
All others (i.e. apartment complex, commercial, permanent signs, etc.)	15% of Building Permit fee, rounded to the nearest whole dollar, or \$70.00 if not associated with a Building Permit	
Investigation	The amount equal to, and in addition to, the Building Permit fee for work commenced without first obtaining a permit as required under the Michigan Building, Electrical, Mechanical, or Plumbing Code currently in effect, unless waived by the Building Official.	
License registration	\$15.00 or maximum allowed by State Law (MCL338.886, 338.983, 338.3551)	
Re-inspection / other inspections	\$65.00 per hour with one hour minimum	
Exceptions	Any and all fees may be waived, subject to approval of the City Council, upon written application by a municipal corporation, political subdivision of the State, or public education entity, except as otherwise provided under the Michigan Building Code, currently in effect or otherwise set forth. The Building Official may adjust the above noted costs in those instances where special architectural or structural features result in higher or lower unit costs.	
 Electrical Permit		
Application (non-refundable)	\$10.00	
Base Permit (one inspection only)	\$65.00	

Service**Resident****Non-Resident****Building Department – cont. (applies only to residents)****Electrical Permit – cont.**

Service

Through 200 amp	\$15.00
Over 200 amp through 600 amp	\$25.00 each
Over 600 amp through 800 amp	\$25.00 each
Over 800 amp through 1200 amp	\$30.00 each
Over 1200 amp	\$50.00 each
Temporary service	\$10.00 each

Circuits

Lighting fixtures (per 25 or fraction thereof)	\$6.00 each
Dishwasher, garbage disposal, range hood	\$10.00 each
Furnace / Unit heater	\$6.00 each
Electrical heating unit (baseboard)	\$6.00 each
Power outlets (including ranges, dryers, etc.) – equals two circuits each	\$4.00 each
	\$10.00 each

Signs

Unit	\$10.00 each
Letter	\$15.00 each
Neon (borders)	\$20.00 per 25 feet
Feeders (per 50 foot and fraction thereof)	\$6.00 per 50 feet
Mobile home site	\$6.00 per site
Recreational vehicle park site	\$4.00 per site
KVA or HP (each unit)	
Up to 20 KVA or HP	\$6.00 each
21 to 50 KVA or HP	\$10.00 each
51 KVA or HP and over	\$12.00 each

Fire alarm

Up to 10 stations and horns	\$50.00
11 to 20 stations and horns	\$100.00
Over 20 stations and horns	\$5.00 each

Conduit or grounding only

\$45.00

Reinspection, additional, and final inspection

\$50.00

Special inspections (one hour minimum)

\$50.00 per hour

Written certification of approval fee

\$10.00 each

Data / telecommunication outlets

1 to 19 devices	\$2.50 each
20 to 300 devices	\$50.00
Over 300 devices	\$200.00

Plumbing Permit

Application (non-refundable)

\$10.00

Base Permit (one inspection only)

\$65.00

Fixtures

\$6.00 each

Bathtub, bidet, cuspidor, drinking fountain, emergency eyewash, emergency shower, laundry tray, lavatories, mobile home unit site, shower stall, sink, slop sink, urinal, water closet, other fixture not specifically listed

Water connected appliances, equipment, and devices

\$6.00 each

Connection to sprinkler system (irrigation), dishwasher, garbage grinder, ice-making machine, refrigerator, washing machine, water heater, water outlet cooler, water outlet or connection to filter, water outlet or connection to heating system, water outlet or connection to make-up water tank, water softener, other device not specifically listed

Service

Resident

Non-Resident

Building Department – cont. (applies only to residents)

Plumbing Permit – cont.

Laboratory, hospital, clinic equipment and fixtures Autopsy, bed pan washer, embalming table, laboratory cup, sink, water connected dental chair, water connected sterilizer, water connection still, other device not specifically listed		\$6.00 each
Drains, floor drains, special drains, and traps Acid waste drain, condensate drain, floor drain, grease trap, plaster trap, roof drain, starch trap, other device not specifically listed		\$6.00 each
Stacks (conductor, vent, waste, soil)		\$3.00 each
Sewers (sanitary connection at building)		\$6.00 each
Water service		\$6.00 each
Sub-soil drain		\$6.00 each
Sewage ejector, manhole, sump		\$6.00 each
Water distributing pipe (system)		
3/4 inch		\$5.00
1 inch		\$10.00
1 1/4 inch		\$15.00
1 1/2 inch		\$20.00
2 inch		\$25.00
Over 2 inch		\$30.00
Reduced pressure zone back-flow preventer Up to and including 1 inch		\$6.00 each
Natural gas piping		\$6.00 each
Re-inspection, additional, and final inspection		\$50.00
Special inspections (one hour minimum)		\$50.00 per hour
Written certification of approval fee		\$10.00 each
Mechanical Permit – Residential		
Application (non-refundable)		\$10.00
Base Permit (one inspection only)		\$65.00
Gas/oil burning equipment (new or conversion)		\$30.00 each
Solid fuel equipment (complete – includes wood and fireplace stoves and add-on furnaces)		\$30.00 each
Residential heating system (includes duct and pipe)		\$50.00
Chimney, factory built (installed separately)		\$25.00 each
Duct system		
Residential complete		\$25.00
Additional to residential		\$10.00
Solar equipment (piping fee included)	\$20.00 per three panels or fraction thereof	
Gas piping (new installations)	\$6.00 each opening	
Exhaust fan		\$6.00 each
Water heater		\$6.00 each
Humidifier		\$10.00 unit
Flue damper / vent damper		\$6.00 each
Boiler (under six family)		\$25.00 each
LPG and fuel oil tanks (piping fee included)		
Above ground		\$20.00
Below ground		\$25.00
Central air conditional and heat pump		\$30.00 each
Fire suppression	\$0.75 per head (\$20.00 minimum)	
Re-inspection, additional, and final inspection		\$50.00
Special inspections (one hour minimum)		\$50.00 per hour
Written certification of approval fee		\$10.00 each
Mechanical Permit – Commercial		
Application (non-refundable)		\$10.00
Base Permit (one inspection only)		\$65.00

Service**Resident****Non-Resident****Building Department – cont. (applies only to residents)****Mechanical Permit – Commercial – cont.**

Gas/oil burning equipment (new or conversion)	\$30.00 each	
Boiler (under six family)	\$25.00 each	
Flue damper / vent damper	\$6.00 each	
Solid fuel equipment (complete)	\$30.00 each	
Chimney, factory built (installed separately)	\$25.00 each	
Gas piping (new installations)	\$6.00 each opening	
Solar equipment (piping fee included)	\$20.00 per three panels or fraction thereof	
Air conditioning (including split systems)	\$30.00 each	
Compressor		
0 HP to 50 HP	\$30.00 each	
Over 50 HP	\$60.00 each	
Evaporator coil	\$30.00 each	
Refrigeration system (self-contained)	\$15.00 each	
Under 5HP (split system)	\$25.00 each	
5 HP through 50 HP (split system)	\$35.00 each	
Over 50 HP (split system)	\$65.00 each	
Chiller and cooling tower	\$30.00 each	
Air handler / heat wheel		
Under 10,000 CFM	\$20.00 each	
Over 10,000 CFM	\$60.00 each	
Tanks		
Above ground	\$20.00 each	
Below ground	\$25.00 each	
Bath and kitchen exhaust fans	\$6.00 each	
Water heater	\$6.00 each	
Humidifier, heat recovery unit, VAV box, and unit ventilator	\$10.00 each	
Heat pump – commercial (pipe not included)	\$20.00 each	
Piping and ducts (minimum \$25.00 each)		
Piping	\$0.05 per foot	
Ducts	\$0.10 per foot	
Unit heater (terminal units)	\$15.00 each	
Commercial hoods / fire suppression	\$0.75 per head (minimum \$20.00)	
Re-inspection, additional, and final inspection	\$50.00	
Special inspections (one hour minimum)	\$50.00 per hour	
Written certification of approval fee	\$10.00 each	

Cemetery

Burial Plots	\$525.00	\$775.00
Additional Burial (up to three cremains interments)	\$157.50	\$232.50
Cremains Plots		
Plot (3' x 3' area composed of 1 or 2 niches)	\$340.00	\$510.00
Niche (space in a plot for single use only)	\$170.00	\$255.00
Grave Openings (Disinterments are double the grave opening fee)		
Burial Plot – Adult		
Before 3:30 p.m.	\$937.00	\$1,406.00
After 3:30 p.m. Weekends/Holidays	\$1,082.00	\$1,623.00
Burial Plot – Infant (less than 1 year old)		
Before 3:30 p.m.	\$433.00	\$649.00
After 3:30 p.m.	\$721.00	\$1,082.00
Cremains Plot		
Before 3:30 p.m.	\$216.00	\$324.00
After 3:30 p.m. Weekends/Holidays	\$324.00	\$487.00

Service**Resident****Non-Resident****Cemetery – cont.**

Mausoleum		
Cement-in	\$155.00	\$155.00
Tier 1	\$1,143.00	\$1,143.00
Tier 2	\$1,597.00	\$1,597.00
Tier 3	\$1,370.00	\$1,370.00
Tier 4	\$1,030.00	\$1,030.00
Crypt Opening	\$216.00	\$324.00
Foundations for Markers (Single plot maximum width 38 inches; Multiple plot maximum width 78 inches)		
Regular Schedule (last week of April and first week of May [orders must be received by 15 April], and last week of September and first week of October [orders must be received by 15 Sep])	\$0.75/in ²	\$0.75/in ²
Special Order (second week of June, July, and August with two-week notification)	\$0.75/in ² plus \$250.00	\$0.75/in ² plus \$250.00
Cremains markers (Maximum size 24 x18 inches)	\$155.00	\$155.00
Veterans markers	\$155.00	\$155.00

City Hall

Checks/Insufficient Funds	\$35.00	\$35.00
Electronic Tax Roll/bulk payers	\$100.00	\$100.00
Notary Public	\$10.00	\$10.00
Right of Way Permit (public utilities exempt)	\$25.00	\$50.00
Peddler's Permit (Per 2 People)	\$25.00	\$40.00
FOIA		
Duplication		
Paper	B&W - \$0.014 per page / Color - \$0.056 per page	
Search, Examination, Review, Deletion and Separation, and Monitoring of Inspection	hourly wage (plus 1/3, per AG Opinion #7017) of lowest paid employee capable of retrieving the requested records	
Subscriptions to Future Issuances		
Public Meeting Notices and Agendas	\$5.00 pick-up / \$10.00 USPS (per month)	
Minutes	\$10.00 pick-up / \$15.00 USPS (per month)	
Board Packets	\$15.00 pick-up / \$20.00 USPS (per month)	
Budget and Audit	\$20.00 pick-up / \$25.00 USPS	

Police Department

Bicycle Licenses	\$0.50 per bicycle	n/a
Criminal Investigation Report	\$1.00 per page	
Drug Kits	\$20.00	
Finger Prints	\$20.00	
Laminating	\$2.00	
Parking Permits	\$30.00 per year	n/a
Preliminary Breathalyzer Test		
Monday – Friday, 8:00 am – 5:00 pm	\$5.00	
Weekends & Holidays, 8:00 am – 9:00 pm	\$5.00	
Any other time	\$6.00	
Preliminary Breathalyzer Test Straws	\$1.00	
Video Cassette Copies	\$5.00	
DVD Copies	\$5.00	
Parking Violations		
1. Parking too far from curb	\$10.00	
2. Angle parking violations	\$10.00	
3. Obstructing traffic	\$15.00	

Service**Resident****Non-Resident****Police Department – cont.**

4. Prohibited parking (signs unnecessary, except as indicated):		
a. On sidewalk		\$15.00
b. In front of drive		\$15.00
c. Within intersection		\$20.00
d. Within 15 feet of a hydrant		\$15.00
e. On crosswalk		\$15.00
f. Within 20 feet of crosswalk or 15 feet of corner lot lines		\$15.00
g. Within 30 feet of street signs, traffic sign or signal		\$15.00
h. Within 50 feet of railroad crossing		\$15.00
i. Within 210 feet of fire station entrance		\$15.00
j. Within 75 feet of fire station entrance on opposite side of street (sign required)		\$15.00
k. Beside street excavation when traffic obstructed		\$15.00
l. Double Parking		\$15.00
m. On bridge or viaduct		\$25.00
n. Within 200 feet of accident where police in attendance		\$10.00
o. In front of theater		\$10.00
p. Blocking emergency exit		\$15.00
q. Blocking fire escape		\$15.00
r. Wrong direction		\$10.00
s. Front yard parking		\$10.00
t. Blocking a mailbox		\$10.00
u. All night parking in parking lots (3:00 a.m. to 5:00 a.m.)		\$10.00
5. In prohibited zone (sign required)		\$15.00
6. In an alley		\$10.00
7. Parking for prohibited purpose:		
a. Displaying vehicle for sale		\$10.00
b. Working on or repairing vehicle		\$10.00
c. Displaying advertising		\$10.00
d. Selling merchandise		\$10.00
e. Storage over 48 hours		\$10.00
8. Wrong side, boulevard or roadway		\$10.00
9. Loading zone violation		\$10.00
10. Not parked within parking space		\$10.00
11. Failure to set brakes		\$10.00
12. Parked on grade, wheels not turned to curb		\$10.00
13. Abandoned vehicle (plus towing and storage charges)		\$15.00
14. All night parking on streets (2:00 a.m. to 5:00 a.m.)		\$10.00
15. Between sidewalk and curb		\$15.00
16. Private property without owner's consent		\$15.00
17. Parking in handicapped areas (sign required, towing and storage charges added if towed)		\$100.00

Service

Resident

Non-Resident

Department of Public Services

Curb Cut and Sidewalk		
Permit & Inspection	\$50.00	n/a
Replace or Repair	Time and materials	n/a
Street Cut		
Permit & Inspection	\$100.00	n/a
Repair	time and materials	n/a
Grand Ledge / Oneida Composting Center		
Annual sticker – January 2020	\$40.00	\$125.00
Seven-day pass – July 2019	\$20.00	n/a
Seven-day pass – January 2020	\$25.00	n/a
Water Rates (per 1,000 gallons)		
For first 4,000 gallons	\$4.92	\$9.83
4,000 gallons and more	\$6.67	\$13.33
Fixed Water Charge (per equivalent meter per mo.)	\$12.45	\$24.89
Water Connection, Based on size of meter		
3/4"	\$500.00	\$1,000.00
1"	\$600.00	\$1,200.00
1 1/2"	\$1,250.00	\$2,500.00
2"	\$1,350.00	\$2,700.00
3"	\$1,650.00	\$3,300.00
4"	\$2,850.00	\$5,700.00
Water Meter	Current Pricing	Current Pricing x 2
2nd Water Meter	Current Pricing	Current Pricing x 2
Water Capital Investment (Commercial and multiple-family residential uses only)	none	\$10,984.00
Water Tap Fee	Time and materials	Time and materials x 2
Sewer Rates (per 1,000 gallons)	\$9.03	\$9.03
Extra Strength Industrial Surcharge - additional charge to regular sewer rate per 1,000 gallons. Applied for wastes discharged with a loading greater than Normal Domestic Sewage.		
Biochemical Oxygen Demand (BOD)	\$0.27 per lb.	\$0.27 per lb.
Suspended Solids	\$0.29 per lb.	\$0.29 per lb.
Phosphorus	\$5.59 per lb.	\$5.59 per lb.
Fixed Sewer Charge (per month)	\$8.30	\$8.30
Meter Reading of Sanitary Sewer Only Accounts	n/a	\$5.00
Sanitary Sewer Connection		
For first meter equivalent	\$500.00	\$500.00
Each additional meter equivalent	\$400.00	\$400.00
Sewer Tap Fee	Time and materials	Time and materials
Sewer Separation (per residential equivalent)	\$2,000.00	\$2,000.00
Sanitary Sewer Capital Investment (per residential equivalent)	None	\$6,841.00
Late Payment Penalty	Charge for payments of water/sewer bills, which the City receives at the City Hall front counter, is calculated at 10% of the unpaid balance.	
Deposit - Services terminated for non-payment	\$100.00	\$100.00
Deposit per rental unit	\$250.00	\$250.00
Deposit for Commercial Customers	\$250.00 multiplied by the flow ratio set forth in City Code §214-9a(2) or \$1,500.00 whichever is less.	
Turn-on / Turn-off Charge		
Regular Hours excluding weekends and holidays (7:00 a.m. to 3:30 p.m.)	\$50.00	\$50.00
All Other Hours	\$100.00	\$100.00
Usage Investigation	\$50.00 per visit	\$100.00 per visit
Sewer Lateral Televising	\$200.00	\$400.00

Service**Resident****Non-Resident****Department of Public Services – cont.**

Meter Check

(Conducted by City personnel at customer request.)

Meter found to be in error

None

none

Meter not found to be in error

\$50.00

\$50.00

Bulk Water

\$18.70 per 1,000 gallons

\$37.40 per 1,000 gallons

Parks and Recreation**Facilities**

The Farmers Market, Movies in the Park, Music in the Park, Victorian Days, and Yankee Doodle Days are exempt from parks facilities rental fees. All other non-profit organizations and events pay listed non-profit parks facilities rental fees. The City may charge additional fees for other services not listed. Full day rentals are from 8:00 a.m. to 10:00 p.m. Half-day rentals are from 8:00 a.m. to 3:00 p.m. or 3:00 p.m. to 10:00 p.m. All facility rentals require a refundable \$100.00 damage/clean up deposit. All facility rentals are for non-commercial use only. All rentals requiring electricity pay a \$50.00 electricity charge.

Fitzgerald Ball Field or Island Park

Half Day

\$250.00

\$650.00

Full Day

\$450.00

\$850.00

Non-Profit Half Day

\$125.00

\$325.00

Non-Profit Full Day

\$225.00

\$425.00

Revenue Generating Non-Profit

\$150.00/event

\$250.00/event

Island Park Boat Dock-J&K Steamboat per season

\$1,000

\$1,000

Island Park Gazebo or Lookout

Half Day

\$80.00

\$150.00

Full Day

\$120.00

\$250.00

Non-Profit Half Day

\$40.00

\$75.00

Non-Profit Full Day

\$60.00

\$125.00

City Hall Gymnasium, Community Rooms, Meeting Rooms

Per Hour Rate

\$20.00

\$40.00

Non-Profit Per Hour Rate

\$15.00

\$30.00

Jaycee Park Pavilion

Half Day

\$50.00

\$100.00

Full Day

\$80.00

\$150.00

Non-Profit Half Day

\$25.00

\$50.00

Non-Profit Full Day

\$40.00

\$75.00

Bridge Street Plaza

Half Day

\$80.00

\$150.00

Full Day

\$150.00

\$250.00

Non-Profit Half Day

\$40.00

\$75.00

Non-Profit Full Day

\$75.00

\$125.00

Performance Shelter

Half Day

\$80.00

\$150.00

Full Day

\$150.00

\$250.00

Non-Profit Half Day

\$40.00

\$75.00

Non-Profit Full Day

\$75.00

\$125.00

Zoning

Appeal of Zoning Administrator

\$160.00

n/a

Fence Permit

\$25.00

n/a

Interpretation of Zoning Ordinance

\$160.00

n/a

Lot Split

Administrative

\$60.00

n/a

Planning Commission

\$150.00

n/a

Master Plan

\$30.00

\$30.00

Nuisance(administration fee)

\$50.00

n/a

Service**Resident****Non-Resident****Zoning – cont.**

Rezoning		
less than 1 acre	\$500.00	n/a
1 to 3 acres	\$650.00	n/a
more than 3 acres	\$800.00	n/a
Sign Permit	\$35.00	n/a
Site Plan (new)		
less than 1 acre	\$500.00	n/a
1 to 3 acres	\$650.00	n/a
more than 3 acres	\$800.00	n/a
Site Plan (amendment)	\$100.00	n/a
Special Use Permit		
less than 1 acre	\$500.00	n/a
1 to 3 acres	\$650.00	n/a
more than 3 acres	\$800.00	n/a
Subdivision Plats – Preliminary & Final	\$300.00 + \$1.00 per lot	n/a
Temporary Permit	\$160.00	n/a
Variance from Zoning Ordinance		
Improvements less than \$5,000.00	\$250.00	n/a
Improvements \$5,000.00 or more	\$350.00	n/a
Zoning Map	\$5.00	\$5.00
Zoning Ordinance	\$30.00	\$30.00
Zoning Permit	\$25.00	n/a