



# PARK FACILITIES: Standard Rental Application

**NOTE: The Standard Rental Application is for use of events with less than 100 persons. If the event is expected to have more than 100 persons in attendance, the *Special Event Application* is required.**

Organization Name (if any) \_\_\_\_\_

**Check if organization is a Non-Profit (must attach valid IRS Code 501(c)3 certification to be considered)**

Name of Person Responsible \_\_\_\_\_

Address \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
 \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email: \_\_\_\_\_ Approx. size of group (must be less than 100 persons) \_\_\_\_\_

Activity / Reason for rental \_\_\_\_\_

**NOTE: All rentals require a refundable \$100.00 deposit to cover damage, clean-up, or time used in addition to reservation.** The City may charge additional fees for other services not listed. Rental deposit fees must be paid in full to secure a reservation. The City will not hold a park or facility based on partial payment of deposit fees. Cancellations must be made at least 14 days before the rental date in order to receive a refund of the rental and deposit fees. By signing below, you agree to follow all rules, regulations, and laws concerning the use of City of Grand Ledge parks and facilities; and acknowledge if you do not you will forfeit said use and your deposit; and also certify the statements made and the information provided in this application for use of City of Grand Ledge parks and facilities are true, accurate, and complete. The rental must comply with all Michigan Executive Orders. Failure to do so will result in immediate termination of the rental.

ONE TIME EVENT					
EVENT DATE: (mo/day/yr)					
Rental Rate	\$100.00 Electric (Optional)	\$50.00 Water (Optional)	Deposit	TOTAL RENTAL FEE	
			\$100.00		
RECURRING EVENT					
EVENT DATES: Please include all event dates. (mo/day/yr)					
Rental Rate	#of Days	\$100.00 Electric/Day (Optional)	\$50.00 Water/Day (Optional)	Deposit	TOTAL RENTAL FEE
				\$100.00	

Signature of Renter	Date	City Staff Approval/Signature	Date
		<input type="checkbox"/> Requested Date Available <input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident <input type="checkbox"/> 501(c) documents <input type="checkbox"/> N/A	<input type="checkbox"/> Total Rental Fee Paid (Amount/Date)

**NOTE: Please check all boxes that apply to the rental requested on the front of this form.**

Rental Times		Resident Rate		Non-Resident Rate		Non-Profit Rate				\$100.00 Electric (Optional)	\$50.00 Water (Optional)
						Resident		Non-Resident			
<b>Bridge Street Plaza</b>											
Half Day - AM	8:00 AM – 3:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	N/A
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	N/A
Full Day	8:00 AM – 10:00PM	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$250.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	N/A
<b>Fitzgerald Ball Field</b>											
Half Day - AM	8:00 AM – 3:00 PM	<input type="checkbox"/>	\$250.00	<input type="checkbox"/>	\$650.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	\$325.00	N/A	<input type="checkbox"/>
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$250.00	<input type="checkbox"/>	\$650.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	\$325.00	N/A	<input type="checkbox"/>
Full Day	8:00 AM – 10:00PM	<input type="checkbox"/>	\$450.00	<input type="checkbox"/>	\$850.00	<input type="checkbox"/>	\$225.00	<input type="checkbox"/>	\$425.00	N/A	<input type="checkbox"/>
<b>Island Park</b>											
Half Day - AM	8:00 AM – 3:00 PM	<input type="checkbox"/>	\$ 250.00	<input type="checkbox"/>	\$650.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	\$325.00	<input type="checkbox"/>	<input type="checkbox"/>
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$ 250.00	<input type="checkbox"/>	\$650.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	\$325.00	<input type="checkbox"/>	<input type="checkbox"/>
Full Day	8:00 AM – 10:00PM	<input type="checkbox"/>	\$ 450.00	<input type="checkbox"/>	\$850.00	<input type="checkbox"/>	\$225.00	<input type="checkbox"/>	\$425.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>Island Park: Gazebo or Lookout</b>											
Half Day - AM	8:00 AM – 3:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	<input type="checkbox"/>
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	<input type="checkbox"/>
Full Day	8:00 AM – 10:00PM	<input type="checkbox"/>	\$120.00	<input type="checkbox"/>	\$250.00	<input type="checkbox"/>	\$60.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>Jaycee Park Pavilion</b>											
Half Day – AM	8:00 AM – 3:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	<input type="checkbox"/>
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	<input type="checkbox"/>
Full Day	8:00 AM – 10:00PM	<input type="checkbox"/>	\$120.00	<input type="checkbox"/>	\$250.00	<input type="checkbox"/>	\$60.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>Jaycee Park Performance Shelter Venue</b>											
Half Day - AM	8:00 AM – 3:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	N/A
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$40.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	N/A
Full Day	8:00 AM – 10:00PM	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>	\$250.00	<input type="checkbox"/>	\$75.00	<input type="checkbox"/>	\$125.00	<input type="checkbox"/>	N/A